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Place: Žilina, Slovakia

Knowledge **FOR** Resilient soCiEty

**CONSORTIUM MEETING, STUDY VISIT AND TRAINING
AT UNIVERSITY OF ZILINE**

WEBINARS - EXPERIENCES FROM NOVI SAD

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SEVEN LECTURES – SEVEN WEBINARS

November 2017 – January 2018

*An example of joint work on the project through Teaching Mobility from the
Special Mobility Strand between*



The Faculty of Technical Sciences and



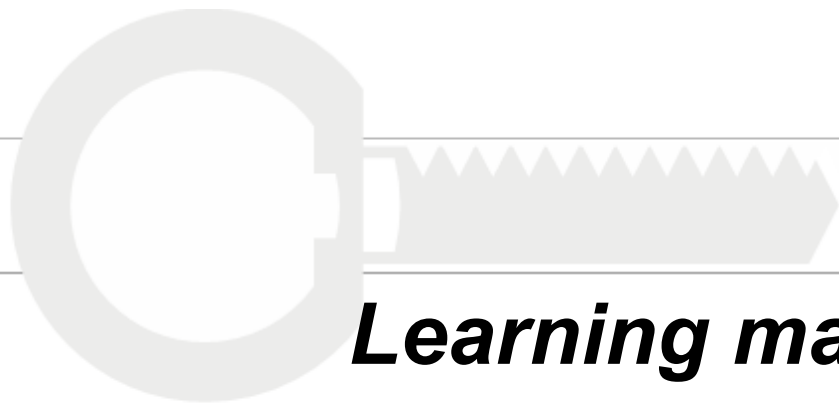
The Higher Education Technical School of Professional Studies







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Learning material content

-  ***LECTURE ON A SELECTED TOPIC***
-  ***QUESTIONS FOR STUDENTS***
-  ***POWERPOINT PRESENTATION***
-  ***WEBINAR***

Everything is allowed for download – it is an open source.



Webinar definition

Webinar – a seminar conducted over the Internet. Short for Web-based seminar, a webinar is a presentation, lecture, workshop or seminar that is transmitted over the Web using video conferencing software.

A key feature of a Webinar is its interactive elements; the ability to give, receive and discuss information in real-time.



Webinar presenters

K - FORCE

73942-EPP-1-2016-1-RS-EPPKA2-CBHE-JP

Gordana Jakovljević
FACULTY FOR ARCHITECTURE, CIVIL ENGINEERING AND GEODESY, BANJA LUKA
REPUBLIC OF SRPSKA, B&H

00:00:04 Free GOM Player Plus Promotion!



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Webinar presenters



A video player interface showing a webinar presentation. The main content is a slide with a light blue background. On the left, a man with glasses and a beard, Frank Markert, is shown from the chest up. The slide text includes the website 'kforce.uns.ac.rs', the title 'Knowledge FOr Resilient soCiEty', the acronym 'K - FORCE', and a project number '573942-EPP-1-2016-1-RS-EPPKA2-CBHE-JP'. A green banner at the bottom of the slide contains the presenter's name and title. The video player controls at the bottom show a progress bar at 00:00:17, a 'Free GOM Player Plus Promotion!' message, and various playback controls.

kforce.uns.ac.rs

Knowledge FOr Resilient soCiEty

K - FORCE

573942-EPP-1-2016-1-RS-EPPKA2-CBHE-JP

Frank Markert
Associate professor
Technical University of Denmark Department of Civil Engineering

00:00:17 00:41:49

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Tasks division

- ✓ *Meeting the guests and directing them to the School*
- ✓ *Recording, editing and subtitling*
- ✓ *Uploading webinars to the project site*



Organization

✓ *Contact with the guest lecturers*

✓ *Pre-recording phase*

✓ *Recording*

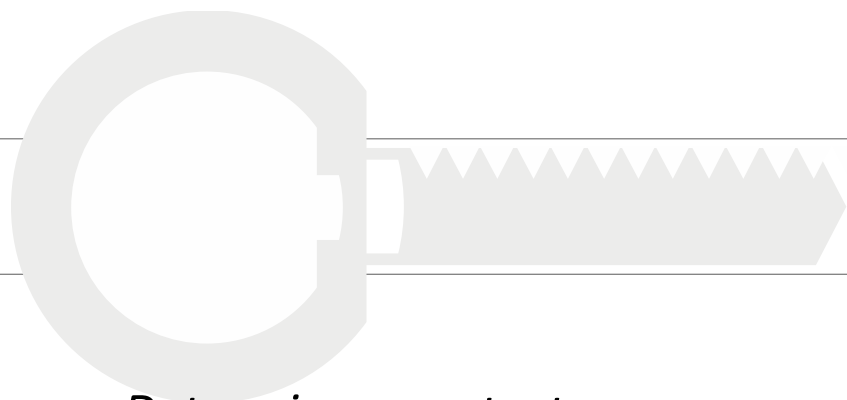
✓ *Post-production*



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Contact with guests

Determine a contact person.

Ask the guests to prepare:

- ✓ *Written version of the lecture with questions, and the PowerPoint presentation, and*
- ✓ *Subtitles and webinar PowerPoint presentation.*

Send the address and explain how to get there.

Agree about the date and time of the event.

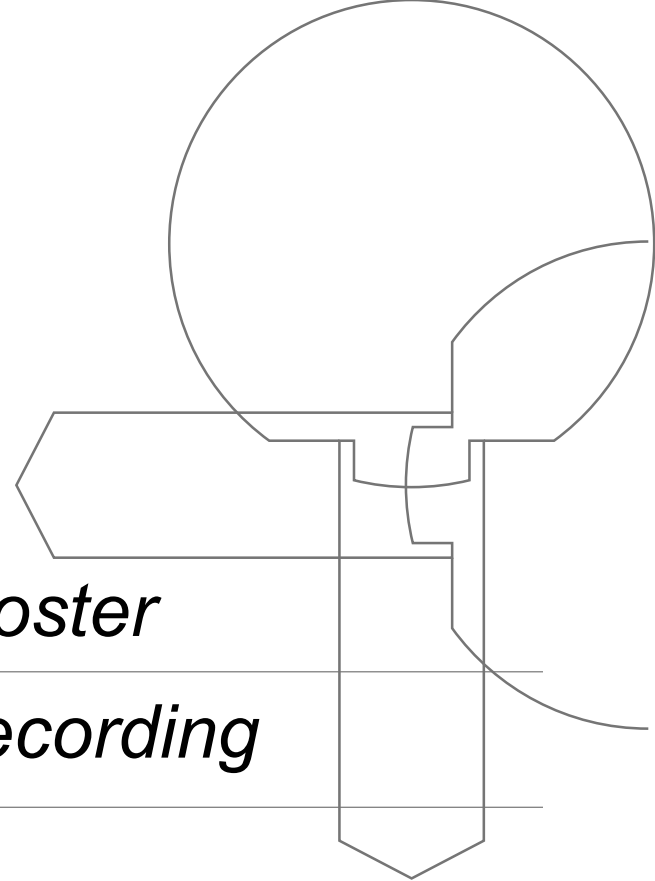
Ask them not to wear anything that wrinkles easily or has stripes or dots.

Remind them to send the required material.



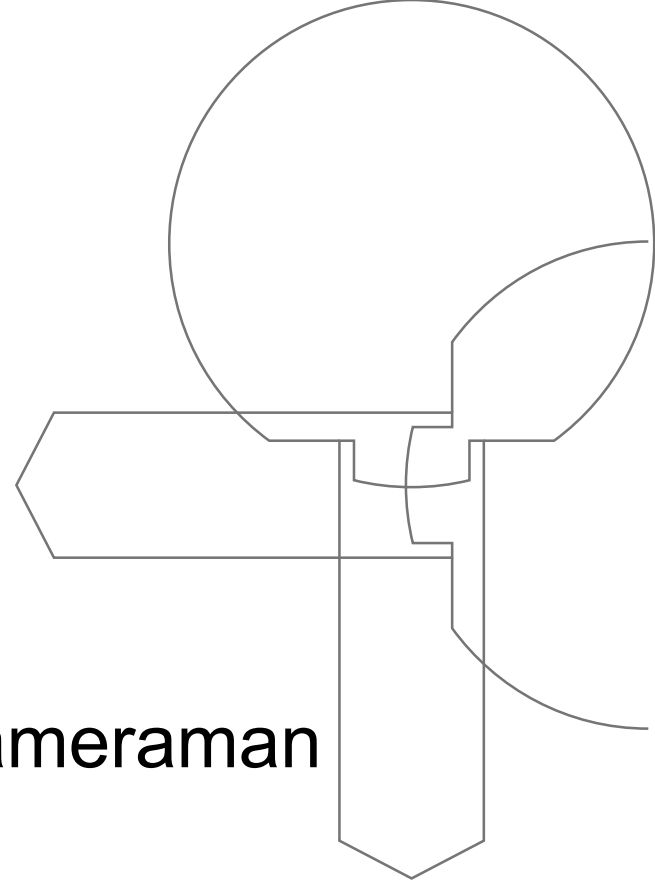
Pre-recording phase

- ✓ *Room selection*
- ✓ *K-FORCE roll-up banner or poster*
- ✓ *Inform occupants about the recording*
- ✓ *Wi-Fi password*
- ✓ *Provide refreshments, snacks and medicaments*



Recording

- ✓ Make the recording as simple as possible
- ✓ Engage a skilful and patient cameraman



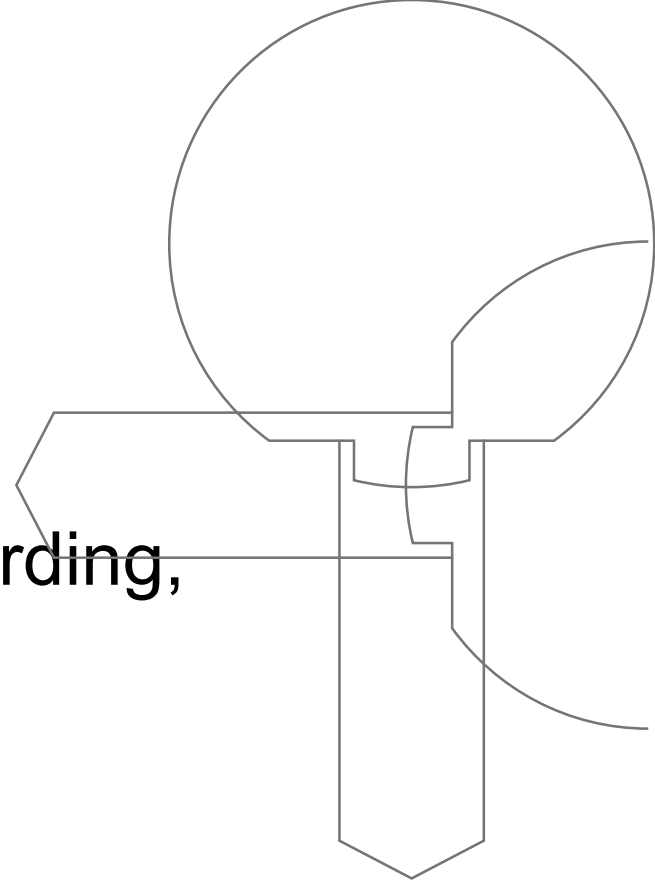
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Post-production

- ✓ Save time and money – find one person who can do the recording, editing and subtitling.
- ✓ Set deadlines.
- ✓ Make sure you have a replacement for the cameraman.



Subtitling



CONTEXTUAL OBSERVATION

- ✓ **Theoretical** context
- ✓ **Educational** context
- ✓ **Practical** context
- ✓ **Managerial** context
- ✓ **Administrative** context
- ✓ **Investigative and forensic** context



Communication is complicated. You're always saying more than you think. (teacherhead.com)

Managerial context within the management structures communication, management and other forms of decision-making.

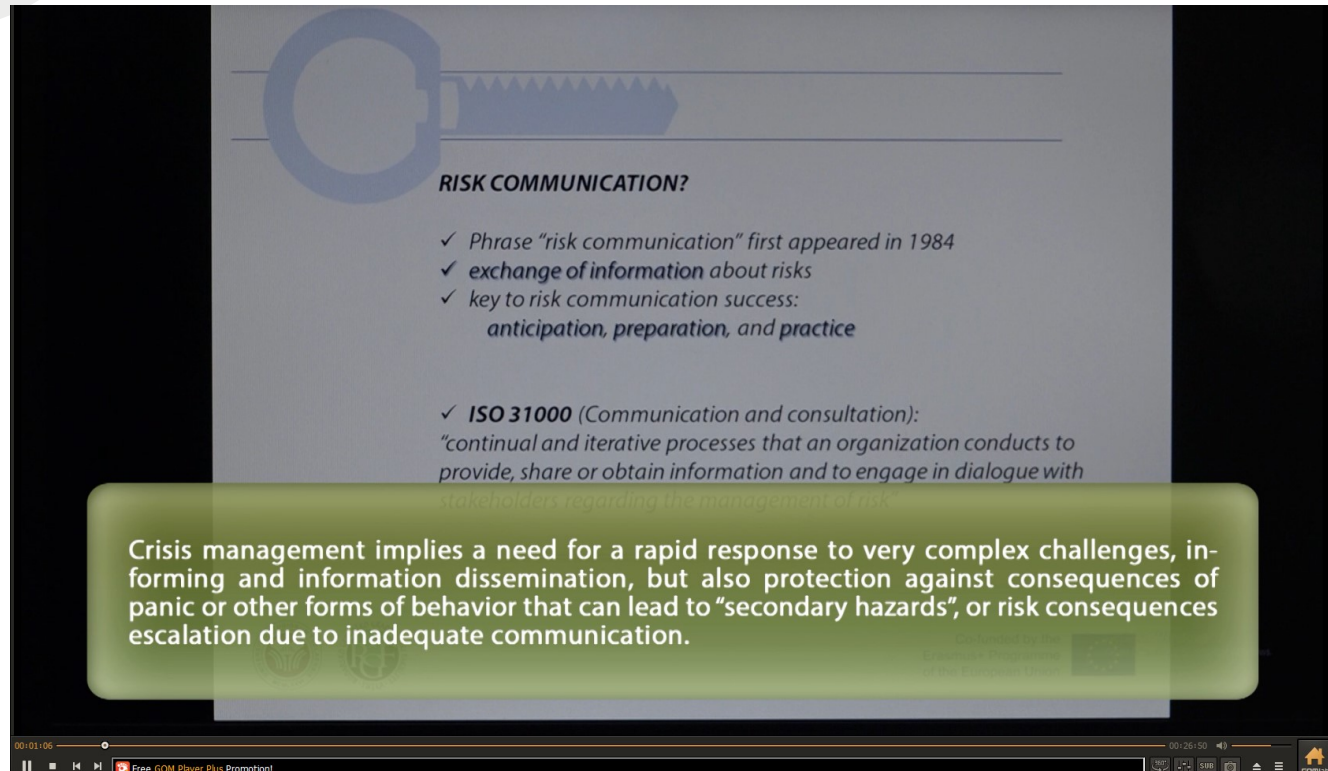
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00:02:44 00:26:50

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Subtitling



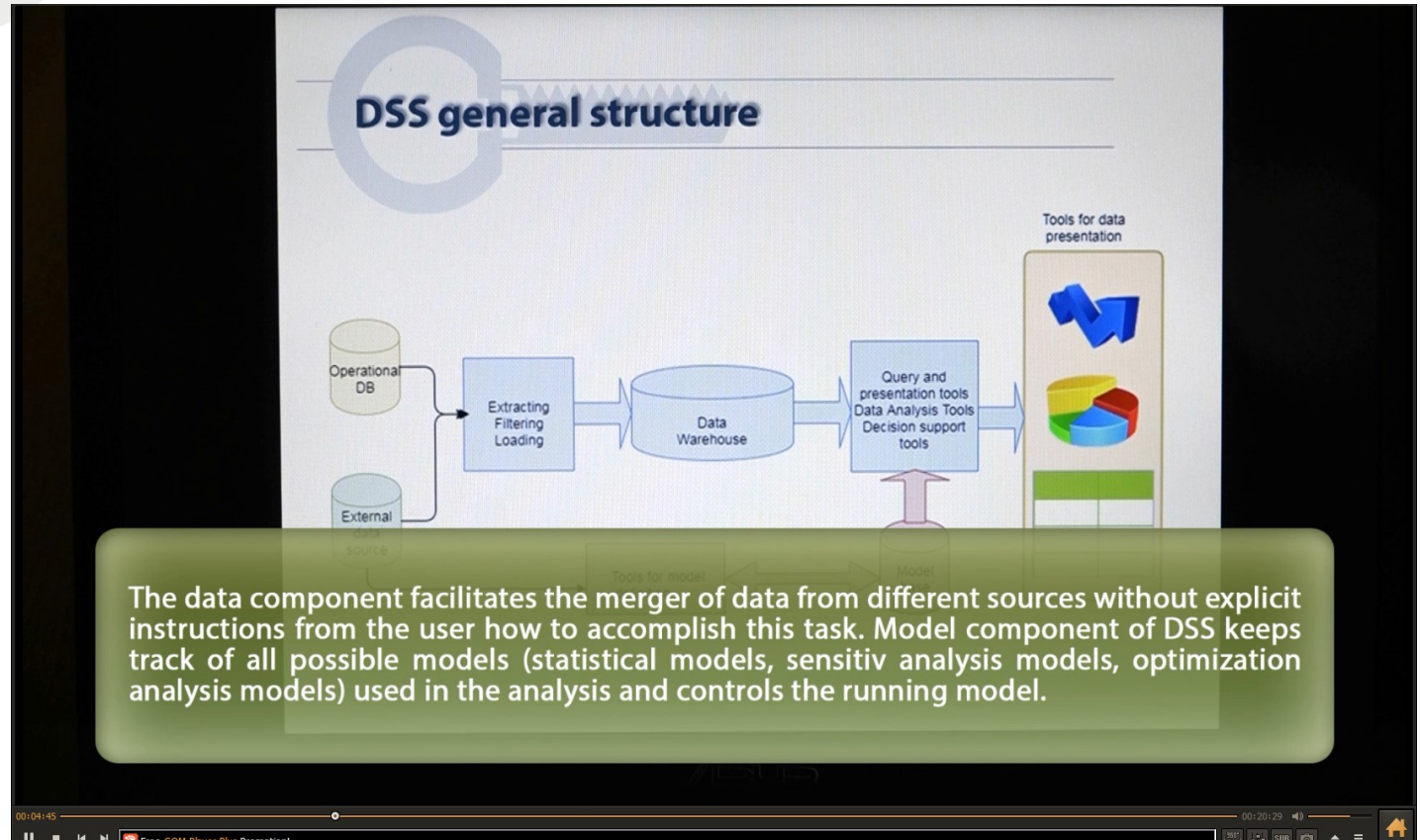
RISK COMMUNICATION?

- ✓ Phrase "risk communication" first appeared in 1984
- ✓ **exchange of information** about risks
- ✓ key to risk communication success:
anticipation, preparation, and practice
- ✓ **ISO 31000** (Communication and consultation):
"continual and iterative processes that an organization conducts to provide, share or obtain information and to engage in dialogue with stakeholders regarding the management of risk"

Crisis management implies a need for a rapid response to very complex challenges, informing and information dissemination, but also protection against consequences of panic or other forms of behavior that can lead to "secondary hazards", or risk consequences escalation due to inadequate communication.



Subtitling



Next semester activities

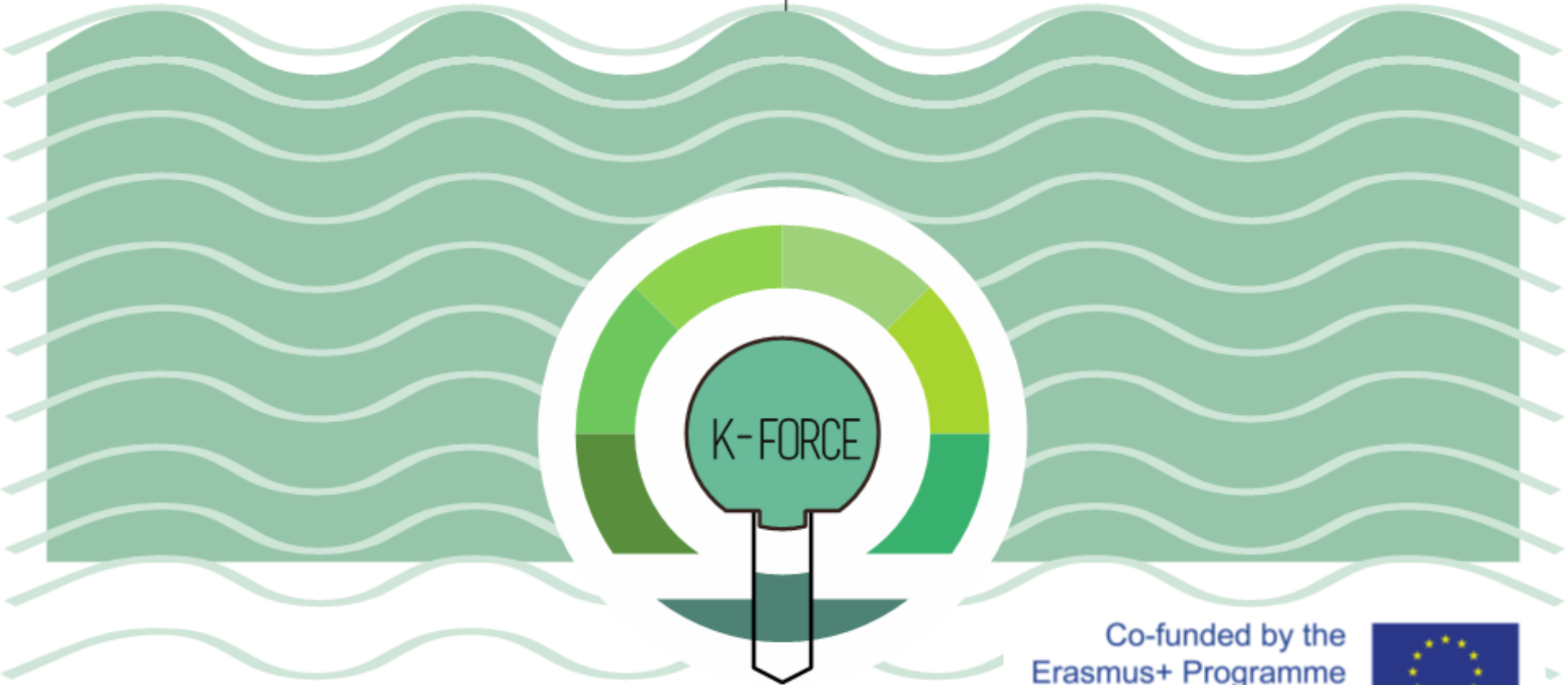
- ✓ *Translations of webinars from English to local languages and subtitling*
- ✓ *Planned teaching visits to Novi Sad in the next semester.*
- ✓ *Selection of topics for guest lectures for the rest of the year.*



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Thank you
for your attention

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