**Annex 5 Unit costs for staff, travel and costs of stay defined by EACEA**

**UNIT COSTS FOR STAFF**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  | **Manager** | **Teacher/Trainer** | **Technician** | **Administrative** |
|  |  |  | **/Researcher** |  | **staff** |
|  |  |  |  |  |  |
|  |  |  | **AMOUNTS IN EURO PER DAY** |  |
|  |  |  |  |  |  |
| Serbia |  | 108 | 80 | 57 | 45 |
|  |  |  |  |  |  |
| Bosnia and Herzegovina |  | 108 | 80 | 57 | 45 |
|  |  |  |  |  |  |
| Albania |  | 108 | 80 | 57 | 45 |
|  |  |  |  |  |  |
| FYROM |  | 88 | 74 | 55 | 39 |
| Denmark  |  | 294 | 241 | 190 | 157 |
| Sweden |  | 294 | 241 | 190 | 157 |
| Slovakia |  | 88 | 74 | 55 | 39 |
| **UNIT COSTS FOR TRAVEL** |  |  |  |  |

|  |  |
| --- | --- |
| **Distance band** | **Unit cost per participant** |
|  |  |
| Between 100 and 499 KM | 180 EUR |
|  |  |
| Between 500 and 1999 KM | 275 EUR |
|  |  |
| Between 2000 and 2999 KM | 360 EUR |
|  |  |

\*all travel distances foreseen in this project falls anther these three categories.

**UNIT COSTS FOR Stay**

|  |  |  |
| --- | --- | --- |
|  | **STAFF** | **STUDENT** |
|  | Unit cost per day per participant | Unit cost per day per participant |
|  |  |  |
| Up to the 14th day of activity | 120 EUR | 55 EUR |

**\*** Students participating in short term activities linked to the management of the project may claim Costs of Stay corresponding to staff-120 EUR (for max. 1 week).

*Source: Guidelines for the Use of Grants*